



## KENTUCKY STATE BOARD OF PHYSICAL THERAPY

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Governor

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### REINSTATEMENT INSTRUCTIONS FOLLOWING VOLUNTARY LAPSE FOR PERSONS FORMERLY LICENSED/CERTIFIED AS A PT OR PTA IN KENTUCKY

#### GENERAL INSTRUCTIONS:

- 1) A therapist or assistant whose license to practice in Kentucky has been lapsed 3 years or less may automatically receive license reinstatement by payment of the reinstatement fee and furnishing the board all information required of a *renewal* applicant.
- 2) \_\_\_\_\_ **YES**, you must complete and submit a copy of your certificate for a CHS approved HIV/AIDS course of **TWO** or more hours to qualify for license reinstatement. An approved self study course list is enclosed; **OR** \_\_\_\_\_ You are not required to complete a two hour HIV/AIDS update course until \_\_\_\_\_ (year).
- 3) Complete and sign the Renewal (reinstatement) application form, enclose a copy of your HIV/AIDS certificate if applicable, and submit to the board with the required fee. The fee is **\$170.00** and is to be paid by money order, cashier's or certified check payable to the KY Board of Physical Therapy. Personal checks are **not** acceptable and will delay your application.
- 4) If your license has been lapsed longer than 3 years you are to also:
  - a. have verification of your license in another state(s) provided to this agency from any other state in which you worked or held a license, and
  - b. submit a current resume which should include any continuing education programs you have taken or taught.

***REINSTATEMENT UNDER THESE PROVISIONS WILL BE AT THE DISCRETION OF THE BOARD.***

- 5) If you have had a **name change** since your license or certificate lapsed, you must send a copy of the legal document which authorized that change.

A licensure verification form is enclosed for your use if required. To expedite the process, check with the board that will be completing the form to determine what fee is required before the form can be processed.

A license reinstated as a result of satisfactorily completing these requirements will be valid until March 31, 2007.